

Bures Neighbourhood Plan Wider Group Meeting
Monday 9th January 2023 - Dennis Ambrose Barn Bures Common 7.30pm

Present: Robin Hamilton, Gill Jackson, Richard Adams, Richard Shackell, Molly Thomas, Ken Jackson, Nigel Cowlin, Tom Probert, Jane Chambers

1. Apologies for absence

Jenny Wright, Ken McAndrew, Susan Sills, Simon ten Brinke Jackson, Jan Stobart

2. Minutes of the meeting held on 16th November 2022

Minutes agreed between meetings and circulated

3. Draft AECOM Housing Needs Assessment – response due to Matthew Kearney 17th January

Members of the team made their responses to the draft document. These responses are being collated for use in reviewing the HNA. It was agreed that further work was needed before agreeing the feedback to AECOM. It was suggested that the date be moved back to the 30th January.

Action: GJ to collate responses to the draft HNA. MT to contact Matthew Kearney to raise the points made. GJ to contact AECOM to move the response date to 30th Jan.

4. Distribution of leaflets – feedback received

There was an excellent response to the appeal for volunteers to deliver – 15 came forward.

Feedback from one resident asking why a HNA was being carried out as we had discounted the idea in our previous minutes. Response sent explaining the purpose was no longer linked to a CfS so it was hoped that it would provide useful information. Feedback from James Lawson re the proposed development on the edge of Mount Bures. Feedback had been sent to Mr Lawson explaining the Bures NP on the development and explaining why we were not including a CfS in our process. NP to have no involvement with the plan unless approved by Braintree.

Action: GJ to email Mr Lawson suggesting that he calls a public meeting in Mount Bures.

5. Involvement of Ian Poole – Places4People

Discussions have taken place with Ian Poole and the current grant has been revised to allow payment to Places4people to review progress and offer advice on the Bures NP. Mr Poole has access to the Dropbox to enable him to carry out this task. He will report back at the next meeting on 23rd January. All members of the Wider Team are welcome to attend. It was acknowledged that the plan will only be as good as the information the team provide. Places4People and similar companies will know about the NPPF and Local Plan details. The Bures details are what is needed.

Places4People wrote the Assington NP and 17 others. Ian could be engaged to write the Bures Plan. The possibility of comparing his work with others and getting two quotes was discussed. It was agreed that DAC be contacted to see which local NPs they had written as examples to read.

Action: GJ to contact DAC and circulate an example of a NP produced by them.
All teams to be clear on key messages to Ian Poole. Information to be put in the Dropbox asap.

6. Evidence log – decisions on Questionnaires

GJ had collated an Evidence Log listing all information gathered from residents at the public consultation events. Information from the 2017 survey was included.

Action: All groups encouraged to use the log to support points they make.

7. Groups

a. Incorporation of items from SWOT analysis

RA had listed the items from the SWOT exercise to ensure that they were not overlooked in the writing of the plan. It was agreed that all 18 points should be included.

Action: All groups to be aware and include as appropriate.

b. Recreation facilities and amenities, Culture, Art and Music

No progress to report on this new area of the plan.

7. Public Engagement

a. Presentation to village groups and organisations – Q&A and questionnaires/surveys

GJ had drafted a survey using the areas identified for inclusion in the NP by the Heritage and Landscape team as areas for policies. The proposal was to use this to gain feedback on whether the plan is covering the areas residents agreed should be covered. It was suggested that, in addition to explaining the request when giving out the survey at clubs and groups, a brief explanation should be added at the top. A box for additional ideas of important areas to be included should be added at the bottom.

Members of the WI are keen to help by giving views through the use of surveys.

Action: GJ to check the format of the survey with Ian Poole. GJ and RA to use the History Society to trial the survey.

b. Next feedback weekend

Bures Market and the Community Centre will be used on the weekend on 11-12th March to feedback progress to residents and to ascertain whether the plan is shaping up as something which has support in the village.

8. Finance

Grant application to pay for professional support in writing up the plan. GJ had contacted Groundwork to ask whether a further grant application can be made at this point to pay for professional services to complete the plan. Groundwork referred back to Locality. The query has been sent to Locality but a response is yet to be received.

Website The annual fee for the website will be paid on 19th January.

Any other business None raised

9. Dates of next meeting

23rd January Steering Group but open to all 6th February WG