

**Minutes of the Bures Neighbourhood Plan Group Meeting**  
**7.30 Monday 6<sup>th</sup> November 2023**  
**The Dennis Ambrose Barn**

**Present:** Robin Hamilton, Simon ten Brinke-Jackson, Ken Jackson, Richard Shackell, Ken McAndrew, Richard Adams, Gill Jackson

**1. Apologies for absence**

Tom Probert, Nigel Cowlin, Jan Stobart , Sandra Scott

**2. Minutes of the previous meeting**

Minutes of the meeting held on 12<sup>th</sup> September 2023 agreed by email and circulated

**3. Progress on review of plan following advice from CCP**

The revised draft following recommendations made by Louise Of CCP was shared on the large screen.

Sections 1-3 still need the summary of the objectives. It was suggested that the information in these sections be re-ordered to explain Neighbourhood Planning before introducing Bures. Advice to be sought from LC.

Section 4. The Natural Environment. It was agreed that Key Views, Valued Trees, Green Spaces tables be put in the appendices with examples in the text.

Some items were still to be added. Where these are details specific to Bures they will be added before the draft is sent to CCP. If items which could more easily be completed by CCP they would be left in red. Same approach to be used for all sections.

Maps are still not in the document. RA and GJ attended online training on producing maps for N Planning. Possible for these to be created if necessary. Check with LC.

Section 5. Community. It was agreed that the wording of the policy be changed.

Section 6. The Built Environment. The Design Codes final document is needed. Current copy in the Dropbox is a draft.

The Design Codes summary detail was repeated in the text. It was agreed that would be changed. Some changes to the wording of the section agreed.

Discussion took place on how much detail on Flood and Drought should be included. Advice to be sought from LC.

Section 7. Economy. Revisions had been made.

Section 8. Getting Around. Photos to be added. Policy to be rewritten to make more specifically Bures related.

**5. Funding update**

Parish-on-line training – 2@ £35 each. Invoice has been paid out of the grant received.

## **6. Public engagement**

Parish Magazine – RA was thanked for the articles he has submitted for the magazine. It was agreed that for the December magazine the topic would be Flooding.

Facebook – It was agreed that posting on FB would reach members of the public who do not subscribe to the magazine. However, the articles do not lend themselves to this form of engagement as they are too long.

## **7. Next steps**

- 8<sup>th</sup> Draft to be sent to Louise Cornell at CCP asap.
- Summary of the Objectives to be completed by RH
- Minor amendments to the text be made by RA and GJ prior to sending to LC.
- Tables to be completed.
- Additional photos mentioned in the text to be sought and added.
- Possibility of creating maps to be checked.

**8. Date of next meeting** dependent on response from LC.