

Minutes of the Bures Neighbourhood Plan Group Meeting
7.30 Monday 3rd April 2023
The Garrad Room

Present: Richard Adams, Richards Shackell, Gill Jackson, Ken McAndrew

1. Apologies for absence

Robin Hamilton, Tom Probert, Jan Stobart, Jane Chambers, Simon ten Brinke Jackson, Ken Jackson, Heidi Winch

2. Minutes of the previous meeting

Minutes of the meeting held on 21st March 2023 agreed by email and circulated

3. HNA

Laura Atkinson and Jan Stobart from RCCE were asked their opinion on the draft HNA. Jan replied for both suggesting we check the HNA assumptions re affordable housing against the HNS report.

There has been no response from Sue Downs of Community Action Suffolk.

Current situation with rental properties it seems highly unlikely that supply would ever exceed demand.

Action: GJ to send HNS to Matthew Kearney of AECOM pointing out that there are discrepancies between the housing numbers. KMc to meet with MT to discuss the issue of housing figures in the two reports. KMc to ask MT to follow up with MK.

4. Use of Consultants

The Locality document on the use of Consultants suggests sending our brief to more than one consultant and gives guidance on drawing up the brief. It was agreed that the brief be sent to three consultants, Places4People, DAC and the team from South Norfolk.

We have £5,000 remaining of the £10,000 grant for the NP area.

Action: GJ to send an email to the three consultants explaining that we will be applying for a grant in the next round and will send out our brief. RA to write brief for sending. 4th Draft to be sent to Alan Massow, Paul Bryant, Caileigh Gorzelak and Jan Stobart for comment

5. End of 2022-3 Grant period report/ Finance

	grant	spend
Room hire	£570.00	£299.51
Printing	£775.00	£292.02
Website and Dropbox	£650.00	£256.00
Lanyards and prizes	£350.00	£300.00
Professional services	£900.00	£623.40
	£3,695.00	£1,843.28

Grant returned £1,851.72

2021-2 Spend £2,979.07. Total spend £4,822,35

DLUHC have advised Locality that it is highly likely that funding will be made available for a further year 2023-4. This has yet to be announced.

6. Consultation on Babergh Local Plan

The Inspectors have found that the vast majority of the plan area's housing requirement figure, detailed in policy SP01, is already provided for by existing dwelling completions, sites under construction, sites with full or outline planning permission, sites with a resolution to grant planning permission subject to s106 agreement, allocations in made Neighbourhood Plans and a, reasonable, allowance for windfall dwellings. They removed the Housing site allocations from the draft plan and have said there should be a 'Call for Sites.' The indicative numbers have been removed. Affordable housing is also involved in the required revision.

There is a change in the NPPF due with a fundamental re-write next year. Local Plans are reviewed every 5 years.

Lavenham are reviewing their NP through the lens of Climate Change. There was a challenge to Babergh over their declaration of a Climate Emergency in 2019 not being reflected in the Local Plan.

7. Changes to the Draft

The 4th Draft has the columns removed and the numbering changed in line with the advice from Places4People. It was also advised that we should not quote the Local Plans. It was agreed that we would refer to items in the Local Plans where it was seen as important to the Bures NP. There are several items from the Climate Change section which are still to be added to the new sections. A list of figures and photographs is needed. This to be on a future agenda.

Action: The new 4th draft is in the Dropbox with the date 3.4.23. The date should be changed at each revision.

8. Photographers

Gift voucher has been delivered to Steven Vaughan. He has agreed to take other photographs we may need. It was agreed that a further voucher be awarded to Sarah Bruin.

Action: GJ to email Sarah Bruin and deliver a Bures voucher

9. Feedback on Events

Feedback from the market 11th March and Annual Parish Meeting 27th March. The document in is the Dropbox. All responses were either strogly agree or agree. It was felt that where people did not feel strongly they had not responded at all.

Feedback comments were considered useful. They included asking for more emphasis on the school, including Quiet Lanes, Speedwatch and asking that the Cemetery be added to the Green spaces. An objective on sustainable building practices was also requested.

10. Unlisted Heritage Assets

TP and S tBJ have been discussing the task of completing the Bures heritage Assets register. The early Ordnance Survey maps are to be used as a baseline.

11. Dates of next meetings

All five Mondays in May are taken by Bank Holidays or Parish Council meetings. It was agreed that there would be a move to Wednesdays.

Proposed Mon 24th at 6.30 tbc

Proposed Wed 17th May