

**Bures Neighbourhood Plan Group Meeting**  
**7.30 Tuesday 30<sup>th</sup> May 2023 The Dennis Ambrose Barn**

**Present:** Robin Hamilton, Ken McAndrew, Sandra Scott, Gill Jackson

**1. Apologies for absence**

Richard Adams, Molly Thomas, Heidi Winch, Tom Probert, Ken Jackson, Jane Chambers

**2. Minutes of the previous meeting**

Minutes of the meeting held on 15<sup>th</sup> May 2023 agreed by email and circulated

**3. HNA update**

KMc and MT have been in contact with Matthew Kearney of AECOM. They have agreed a figure of 48 homes over the period of the plan. There is a reduced report which, subject to the agreement by other members, will be confirmed as ready for passing to the next stage.

A map showing current sites agreed for development or under application for planning is needed. It was agreed that this request be sent to Jan Stobart as she had said that Braintree would deal with the mapping required. It was unclear as to whether the NP team still has access to the Parish on Line mapping service.

**Action: KMc to send latest HNA report to all members of the team. When the HNA has been agreed KMc to add details to the draft plan. KMc to send map to JS.  
GJ to contact JW re Parish on Line.**

**4. Use of Consultants**

The consultant Brief for Proposal and the latest draft of the plan were sent to three consultants for quotes. The closing date for responses was given as 23<sup>rd</sup> June.

There is no news from the DLUHC regarding funding for April 2023 to March 2024.

When the application for funds is sent the fee for the use of the Dropbox needs to be included.

**5. Requests for photographs**

The photographers will be asked to send photographs for the key views of the village as listed by the group working on this. They will also be asked for photographs of the built environment showing the narrow streets with buildings up to the pavements and large vehicles trying to navigate these streets.

**Action: GJ to contact the photographers to request possible photos for the above.**

**6. Changes to the Draft**

a. Additions following Public Consultation have been completed. The current draft is saved in the Dropbox as 5<sup>th</sup> Draft. This version was sent to the consultants.

b. Additions on aspects of Climate Change. Richard A has agreed to deal with this before the end of the week.

**Action: GJ to send the 5<sup>th</sup> Draft to all members of the team. RA to add Climate change issues.**

## **7. Input and advice from Councillor Lee Parker**

JC has invited Lee Parker to speak to the group following the decision by Babergh DC that disregarded the Newton Neighbourhood Plan. The date is yet to be agreed.

**Action: GJ to email Lee Parker. This to be followed up by a t/c from RH.**

## **8. Public Engagement**

Traffic management has been an issue for both Parish Councils following an accident on Colchester Road. Methods of engaging the residents were discussed. It was agreed that public meetings are not the best forum. Consultations with one to one conversations or small group discussions can be more valuable. On line responses can also be useful although not on a public Facebook page.

SS suggested that the team should start thinking about the What, When, How of consultation on the draft plan.

It is hoped that a consultant will be engaged by early July and advice on public engagement will be sought.

## **7. Dates of next meetings**

Wednesday 14<sup>th</sup> June, Monday 3<sup>rd</sup> July.