

Bures Neighbourhood Plan Steering Group Meeting
7.30 Monday 20th February 2023
The Garrad Room Bures Community Centre

Present: Robin Hamilton, Gill Jackson, Ken McAndrew

1. Apologies for absence

Jan Stobart, Richard Adams, Heidi Winch, Molly Thomas, Richard Shackell, Ken Jackson, Tom Probert, Jenny Wright, Simon ten Brinke Jackson

2. Minutes of the previous Steering group

Minutes of the meeting held on 6th February 2023 agreed by email and circulated

3. HNA - update

The revised version had been received on the morning of the meeting. Initial thoughts from MT were positive. Still issues over the use of parish and village. It was agreed that these details would be identified through the document and that MT would be asked to contact Matthew Kearney about any issues.

Action: KJ to go through the HNA to identify misuse of the terms parish and village and any misunderstandings about Bures. MT to be asked to identify any matters regarding the methods and outcomes.

4. Development proposal Mount Bures

RH responded to J. Lawson to the effect that it was not appropriate for Bures NP to be in discussion with a developer at this stage.

4. 2nd Draft

The 2nd draft is underway. Section 1 is Introduction – What is NP? The Process. The context for Bures, map of the NP area, Why Bures needs an NP, Production of the Bures NP. Section 2 is About Bures village. The remaining sections have been reorganised to match the sections of the Vision statement. They are as follows: 3. Natural Environment, 4 Community, 5 Built Environment, 6 Economy and 7 Getting Around.

The Climate change matters are being threaded through each section.

The draft was not complete at the time of the meeting.

Action: GJ to continue with 2nd draft and email to RH Thurs/Friday.

5. Use of the surveys with community groups

54 responses have been collected for the Natural Environment and Heritage and Landscape surveys. Horticultural Society and Book Club still to be collected.

6. Finance

£3,053.56 of the grant was remaining at the time of the meeting. Three prizes @£25 still to be claimed and admin expense of around £50.

It is still not known whether funding for Neighbourhood Planning will continue after March 2023. There was confusion over the date of 31st January being given as the date. A phone call from Locality had explained the issue and advised that the grant should be spent. It was agreed that by the weekend the 2nd draft would be sent to Places4People and DCP asking their opinion as to what needed to be done with a price and what could be done for £2,500 the likely remaining sum. If this sum is not spent by the end of March it must be returned.

Action: GJ to email draft to Places4People and DCP Monday 27th Feb. RH to advise on wording of request for work needed.

7. Events

11th March Bures Market – display of progress and surveys to be available
27th March Parish Meeting - display of progress and surveys to be available

Action: Printing needed – sections of the NP, interactive – surveys etc. GJ to contact Atlas Print.

8. Photographs

Photographers on Beautiful Bures to be approached to ask for photos of the areas of the village and views needed. Three of those whose work is used to be awarded the prizes.

Action: GJ to identify photographers to approach

9. Dates of next meetings

Mon 6th March. Mon 20th March

RH apologies for 6th March